



OCM Committee and Governance Process Checklist

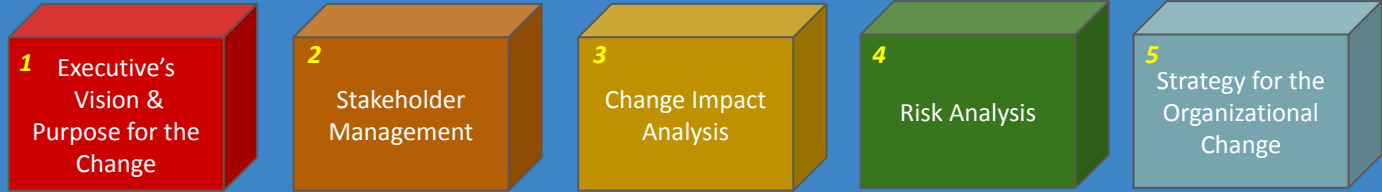
Soundstep Consulting Services' Organizational Change Management
Framework (OCMF-13) for Major Transformation Programs

Simplicity and Clarity

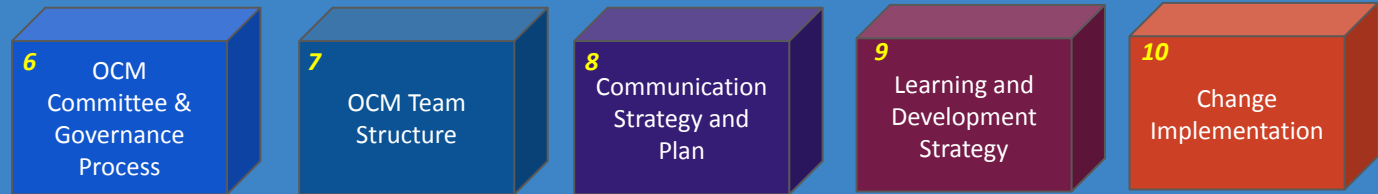


The 13 Components of the SoundStep Consulting Services' Organizational Change Management Framework (OCMF-13)

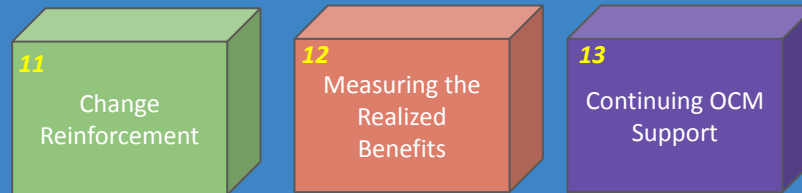
Plan



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OCM Committee and Governance Process Checklist

1. Has a OCM Committee to oversee the implementation of the Organizational Change Management Strategy and Plans been formed?
2. Does the OCM Committee include a formal charter, operating principles, and a team structure including a committee chairperson and members?
3. Have the roles and responsibilities for the committee leader, and for the members been defined?
4. Has the decision-making process that the Committee will utilize been defined?
5. Have an OCM governance process and the types of governance meetings and activities to conduct been agreed and formalized?
6. Have the management reporting lines necessary to ensure that the OCM Team, the OCM Change Agents, the Program Team responsible for the major Transformation Program adhere to the Committee's governance operating principles and decision authority been defined and communicated?
7. Has the frequency and length of the OCM governance meetings been established and communicated to all concerned?



Simplicity and Clarity



Thank You!

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